

LAPFORD PARISH COUNCIL

Notice of Meeting of the Parish Council

9th December 2020

Dear Councillors

I hereby give notice that a meeting of Lapford Parish Council will be held on Tuesday December 15th 2020 at 7:30 pm. All members of the Council are hereby summoned to attend for the purpose of transacting the business as displayed in the attached agenda.

This will be a virtual meeting using the Zoom meeting platform. The details for accessing the meeting are:

Ian Hemsworth

Chair, Lapford Parish Council

Argosy, Lapford, Crediton, Devon EX17 6PX

Email: lapfordpc@live.co.uk

Ian Hemsworth is inviting you to a scheduled Zoom meeting.

Topic: December PC Meeting

Time: Dec 15, 2020 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/3083042933?pwd=T1IKaDQ5d1NoUXJyRFFtVHkwSHpUdz09>

Meeting ID: 308 304 2933

Passcode: 423211

AGENDA

1. **APOLOGIES FOR ABSENCE** Chair
To receive any apologies and agree reasons for absence.
2. **DECLARATION OF INTERESTS** Chair
To note any declarations of interest under the Code of Conduct.
 - 2.1 Register of Interests – Councillors are reminded of the need to update their register of interests.
 - 2.2 Personal Interests – Councillors must declare any personal interest in items on the agenda and their nature.
 - 2.3 Disclosable Pecuniary Interests – Councillors must declare any disclosable pecuniary interest in items on the agenda and their nature. Councillors with a prejudicial interest must leave the meeting for the relevant item.
 - 2.4 Dispensations – To receive requests for dispensations from Councillors on matters in which they have a Disclosable Pecuniary Interest.
3. **PUBLIC PARTICIPATION SESSION** Chair
Members of the public are invited to make representations. Each member of the public is entitled to speak once only and shall not speak for more than three minutes. The session shall not exceed 20 minutes.
As the Council meeting is being held remotely via Zoom, members of the public who wish to speak or ask a question should email their full name and, where appropriate, their question to lapfordpc@live.co.uk **by no later than 12 noon on the day before the meeting**. This will help to ensure that the meeting runs as smoothly as possible.

Standing Orders will be suspended
4. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**
To receive a verbal report for information.
 - 4.1 Devon County Council Cllr Squires
 - 4.2 Mid Devon District Council Cllr Eginton
5. **LOCAL ORGANISATIONS' REPORTS**
To receive a verbal report from members of the management committees of local organisations for information.
 - 5.1 Lapford Church Green Trustees Cllr B-Evans
 - 5.2 Heart for Lapford Strategy Group Cllr Hassett
 - 5.3 Heart of Lapford Development Board Cllr Hemsworth
 - 5.4 Wallingbrook Patient Participation Group Cllr Doe

The meeting will reconvene under Standing Orders
6. **CONFIRMATION OF THE MINUTES** Chair
To resolve to approve the draft minutes of the Council Meeting held 3rd November 2020 as a correct record and to note the action grid (Annex 6).

Break in procedures for Chair to sign the approved minutes
7. **COUNCIL ADVISORY GROUPS**
To receive an update of the following advisory group meetings and to resolve whether to adopt any recommendations.
 - 7.1 Lapford Emergency Action Plan Committee Cllr B-Evans

7.2 Regeneration Committee

Cllr Hemsworth

8. PLANNING MATTERS

Cllr Heal

8.1 Planning Applications List – No planning applications were received for consideration

8.2 Planning Applications received after the agenda was issued – To consider any planning applications received after the publication of the agenda.

None received

8.3 Mid Devon District Council Planning Decisions – The following planning decisions were received to note:

8.3.1 20/01497/HOUSE Erection of detached garage/studio and garden room; alterations to porch Broomsmead Farmhouse

Granted

9. FINANCIAL MATTERS

9.1 Receipts and account balances – To receive and note the list of receipts and the bank account balances as on the list available at the meeting (Annex 9.1).

Chair

9.2 Payments – To resolve to approve the list of payments to be made as on the list available at the meeting (Annex 9.2).

Chair

9.3

10. 10.1 To note the Queen's Platinum Jubilee Celebrations 2nd to 5th June 2022

11. ANNUAL ACCOUNTS 2019/20

To resolve to approve the accounts for the year ending 2019/20 (Annex 11).

Chair

12. ANNUAL GOVERNANCE ACCOUNTABILITY RETURN 2019/20

12.1 Annual Governance Statement 2019/20 – To resolve to approve Section 1 - The Annual Governance Statement (Annex 12.1).

Chair

12.2 Accounting Statements 2019/20 – To consider and to resolve to approve Section 2 – The Accounting Statements 2019/20 and to ensure the Accounting Statements are signed by the Chair (Annex 12.2).

13. Website

To receive any updates on progress with the village website and to resolve to action any matters arising as appropriate.

Chair

14. CORRESPONDENCE AND NOTICES RECEIVED

To note the correspondence received for circulation and to resolve to action any matters arising as appropriate

Chair

15. MATTERS RAISED BY THE CHAIR

To note and consider items received after the publication of the agenda and to resolve to action any matters arising as appropriate.

Chair

16. COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

Chair

17. DATE OF NEXT MEETING

To note the date of the next meeting at 7:30 pm via Zoom. *(To be confirmed)* The deadline for agenda items is midday on the Friday two weeks preceding the meeting.

Chair

18. EXCLUSION OF PRESS AND PUBLIC

To resolve that under section 1(2) of The Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of items of business if publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted as it involves the likely disclosure of personnel, commercially sensitive or legal matters.

Chair

19. CLOSE OF MEETING