

# PARISH COUNCIL METING 25th AUGUST 2020 IS DATE AND DETAILS ARE BELOW

## LAPFORD PARISH COUNCIL

### Notice of Meeting of the Parish Council

I hereby give notice that a meeting of Lapford Parish Council will be held on **Tuesday 25<sup>th</sup> August 2020 at 7:30 pm.**

This will be a virtual meeting using the Zoom meeting platform. The details for accessing the meeting are:  
Ian Hemsworth is inviting you to a scheduled Zoom meeting.

Topic: Parish Council Zoom Meeting

Time: Aug 25, 2020 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/97239388030?pwd=bUdDazBibEFLT1pEZVVIYXVtREd3UT09>

*Meeting ID: 972 3938 8030*

*Passcode: 108118*

Ian Hemsworth

Chairman Lapford Parish Council

[i.hemsworth@btinternet.com](mailto:i.hemsworth@btinternet.com)

# LAPFORD PARISH COUNCIL

## Notice of Meeting of the Parish Council

**Tuesday 25<sup>th</sup> August. 19:30hrs**

All members of the Council are hereby summoned to attend for the purpose of transacting the following business.

Ian Hemsworth. Chair. Lapford Parish Council.  
i.hemsworth@btinternet.com.

### AGENDA

#### NOTICE REGARDING CLERK

**1. APOLOGIES FOR ABSENCE**

Chair

To receive any apologies and agree reasons for absence.

**2. DECLARATION OF INTERESTS**

Chair

To note any declarations of interest under the Code of Conduct.

2.1 Register of Interests – Councillors are reminded of the need to update their register of interests.

2.2 Personal Interests – Councillors must declare any personal interest in items on the agenda and their nature.

2.3 Disclosable Pecuniary Interests – Councillors must declare any disclosable pecuniary interest in items on the agenda and their nature. Councillors with a prejudicial interest must leave the meeting for the relevant item.

2.4 Dispensations – To receive requests for dispensations from

Councillors on matters in which they have a Disclosable Pecuniary Interest.

### 3. PUBLIC PARTICIPATION SESSION

Chair

Members of the public are invited to make representations. Each member of the public is entitled to speak once only and shall not speak for more than three minutes.

The session shall not exceed 20 minutes.

As the Council meeting is being held remotely via Zoom, members of the public who wish to speak or ask a question should email their full name and, where appropriate, their question to [lapfordpc@live.co.uk](mailto:lapfordpc@live.co.uk) **by no later than 12 noon on the day before the meeting**. This will help to ensure that the meeting runs as smoothly as possible.

***Standing Orders will be suspended***

### 4. COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive a verbal report for information.

- |     |                            |              |
|-----|----------------------------|--------------|
| 4.1 | Devon County Council       | Cllr Squires |
| 4.2 | Mid Devon District Council | Cllr Eginton |

### 5. LOCAL ORGANISATIONS' REPORTS

To receive a verbal report from members of the management committees of local organisations for information.

- |     |  |                        |
|-----|--|------------------------|
| 5.1 | Lapford Church Green Trustees            | Cllr B-Evans           |
| 5.2 | Heart for Lapford Strategy Group         | Cllr Hassett           |
| 5.3 | Heart of Lapford Development Board       | Cllr Hemsworth         |
| 5.4 | Wallingbrook Patient Participation Group | Member to be appointed |

***The meeting will reconvene under Standing Orders***

### 6. CONFIRMATION OF THE MINUTES

Chair

If available To resolve to approve the draft minutes of the Council Meeting held on 14th July 2020 as a correct record and to note the action grid

***Break in procedures for Chair to sign the approved minutes***

### 7. COUNCIL ADVISORY GROUPS

To receive an update of the following advisory group meetings and to resolve whether to adopt any recommendations.

- |     |   |                |
|-----|---|----------------|
| 7.1 | Lapford Emergency Action Plan Committee | Cllr B-Evans   |
| 7.2 | Regeneration Committee                  | Cllr Hemsworth |

## 8. PLANNING MATTERS

CLlr Heal

8.1 Planning Applications List – The following planning applications were received for consideration: None received.

## 9. FINANCIAL MATTERS

9.1 Receipts and account balances – To receive and note the list of Chair receipts and the bank account balances as on the list available at the meeting (Annex 9.1).

9.2 Due Payments List 2020/21 – To resolve to approve the Due Chair Payments List

9.6 Annual Accounts 2019/20 – To receive an update report on the Clerk arrangements for the annual accounts.

## 10. COUNCILLOR VACANCIES

Clerk

To receive a verbal update report on the current vacancies and how they might be filled

## 11. CHURCH CLOCK

To receive an update on the requirement for repair and costings and to resolve to action any matters arising as appropriate

## 12. DRAFT AGREEMENT WITH HOLD

To consider the draft agreement drawn up by Michelmores between the Parish Council and Heart of Lapford Development. To agree any inserts/ alterations to the draft and to agree to pass the agreed document to the Directors of Heart of Lapford Development for their consideration.'

## 13. ORCHARD WAY CAR PARK FENCE

Chair

To consider what options are available for the fence between the car park and Lower Town Place and the need for an opening to be made in it to facilitate pedestrian traffic from the Car Park to Lower Town place and to resolve to action any matters arising as appropriate.

- 14. VILLAGE WEBSITE** Chair  
To receive an update report on the development of the village website and to resolve to action any matters arising as appropriate.
- 15. CORRESPONDENCE AND NOTICES RECEIVED** Chair  
To note the correspondence received for circulation and to resolve to action any matters arising as appropriate (Annex 18).
- 16. MATTERS RAISED BY THE CHAIR** Chair  
To note and consider items received after the publication of the agenda and to resolve to action any matters arising as appropriate.
- 17. COUNCILLORS' REPORTS AND FUTURE AGENDA ITEMS** Chair  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 18. DATE OF NEXT MEETING** Chair  
To note the date of the next meeting.
- 19. EXCLUSION OF PRESS AND PUBLIC** Chair  
To resolve that under section 1(2) of The Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of items of business if publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted as it involves the likely disclosure of personnel, commercially sensitive or legal matters.
- 20. CLOSE OF MEETING** Chair